

THE STATE OF TEXAS

COUNTY OF COKE

On this the 11th day of August, 2025, at 9:00 a.m., the Honorable Commissioners' Court met in regular session in the usual meeting place thereof, the courthouse in Robert Lee, with the following offices of said Court being present and in attendance, to-wit:

Hal Spain	County Judge
Donald Robertson	Commissioner, Pct. #1
Henry Chisholm	Commissioner, Pct. #2
Kizzie Waggonner	Commissioner, Pct. #3
Danny Webb	Commissioner, Pct. #4

and Cindy Sawyer, Deputy Clerk, when the following proceedings were had, to-wit;

The meeting opened with the pledge to the flag and prayer was offered by Judge Spain.

Judge Spain announced the presence of a quorum.

**PUBLIC COMMENT**

No action.

**CONSENT AGENDA**

Commissioner Waggonner made a motion to approve the Consent Agenda as presented, which includes approving the amended minutes from July 28<sup>TH</sup>, 2025 and minutes from August 4<sup>th</sup>, 2025, Extension Report, Sheriff's Report, Tax Assessor's Report, County Attorney's Report, District/County Clerk's Report, County Auditor's Report, Constable's Report Pct. 1, J.P. Report Pct. 1, D.R. Report, Trapper's Report, and the payment of bills. Commissioner Chisholm seconded the motion. Motion carried. See attachments.

**BURN BAN**

No action taken. Burn Ban remains on.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING RECORD VOTE ON PROPOSED TAX INCREASE**

Commissioner Chisholm made a motion to approve the Proposed Tax increase. Commissioner Waggonner seconded the motion. A record vote was taken. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING SCHEDULING THE PUBLIC HEARING ON TAX INCREASE**

Commissioner Chisholm made a motion to schedule the Public Hearing on the Tax increase for August 25<sup>th</sup>, 2025 at 9:05am. Commissioner Webb seconded the motion. Motion carried.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING  
SCHEDULING THE PUBLIC HEARING ON 2025/2026 BUDGET**

Commissioner Chisholm made a motion to schedule the Public Hearing on the 2025/2026 Budget for August 25<sup>th</sup>, 2025, at 9:00am. Commissioner Waggonner seconded the motion. Motion carried.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING ORDER FOR  
DISBURSEMENT OF SALARIES AND (ROUTINE OFFICE EXPENSES  
2025/2026) (FEES TO THE STATE OF TEXAS 2025/2026)**

Commissioner Waggonner made a motion to approve the Order for Disbursement of Salaries and (Routine Office Expenses) and (fees to the State of Texas 2025/2026). Commissioner Robertson seconded the motion. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING AMENDED  
RESOLUTION FOR THE REMOVAL OF COUNTY CLERK SIGNATORY LIST**

Commissioner Chisholm made a motion to approve the Amended Resolution to remove the County Clerk, Jennifer Burdett from the signatory list with an alternate plan to be presented in writing at the August 25<sup>th</sup>, 2025 meeting. Commissioner Waggonner seconded the motion. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION ON CONSOLIDATING  
PRECINCTS FOR THE NOVEMBER 4<sup>TH</sup>, 2025 CONSTITUTIONAL  
AMENDMENT ELECTION**

Commissioner Waggonner made a motion to approve consolidating Precincts for the November 4<sup>th</sup>, 2025 Constitutional Amendment Election. Commissioner Chisholm seconded the motion. Motion carried. See attachments.

**CONSIDER AND TAKE APPROPRIATE ACTION ON ORDERING THE  
NOVEMBER 4<sup>TH</sup>, 2025 GENERAL ELECTION**

Commissioner Waggonner made a motion to approve ordering the November 4<sup>th</sup>, 2025 General Election. Commissioner Chisholm seconded the motion. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING COKE  
COUNTY DECLARATION OF LOCAL DISASTER FOR PUBLIC HEALTH AND  
SAFETY EMERGENCY**

Commissioner Chisholm made a motion to approve the Coke County Declaration of Local Disaster for Public Health and Safety Emergency. Commissioner Waggonner seconded the motion. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING A  
DONATION OF A FREE DAY'S RENTAL IN SUPPORT OF THE RESTORING  
BRONTE FOUNDATION OPEN HOUSE**

Commissioner Chisholm made a motion to approve the donation of a free day's rental in support of the Restoring Bronte Foundation Open House. Commissioner Webb seconded the motion. Motion carried.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING APPROVAL  
OF TEXSTAR INVESTMENT POOL AS AN AUTHORIZED INVESTMENT FOR  
COKE COUNTY**

Commissioner Chisholm made a motion to approve the TexSTAR Investment Pool and an authorized investment for Coke County. Commissioner Webb seconded the motion. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING  
APPLICATION FOR PARTICIPATION IN THE TEXAS SHORT TERM ASSET  
RESERVE PROGRAM (TEXSTAR)**

Commissioner Chisholm made a motion to approve participation in the Texas Short Term Asset Reserve Program (TexSTAR). Commissioner Waggoner seconded the motion. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING AN  
ADJUSTMENT TO 2025/2026 PROPOSED SALARIES FOR ALL ELECTED  
OFFICIALS**

Commissioner Waggoner made a motion to approve the adjustment to the 2025/2026 Proposed Salaries for all elected officials. Commissioner Robertson seconded the motion. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING AN  
INTERLOCAL AGREEMENT FOR E9-1-1 PUBLIC SAFETY ANSWERING  
POINT (PSAP) SERVICES BETWEEN COKE COUNTY AND CONCHO  
VALLEY COUNCIL OF GOVERNMENTS**

Commissioner Chisholm made a motion to approve the Interlocal Agreement for E9-1-1 Public Safety Answering Point (PSAP) Services between Coke County and Concho Valley Council of Governments. Commissioner Robertson seconded the motion. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING CONTRACT  
FOR JUVENILE SERVICES WITH TOM GREEN COUNTY**

Commissioner Chisholm made a motion to approve the contract for Juvenile Services with Tom Green County. Commissioner Robertson seconded the motion. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING  
INTERLOCAL COOPERATION AGREEMENT FOR JUVENILE DETENTION  
EXPANSION PROJECT SERVICES WITH TOM GREEN COUNTY**

Commissioner Chisholm made a motion to approve the Interlocal Cooperation Agreement for Juvenile Detention Expansion Project Services with Tom Green County. Commissioner Robertson seconded the motion. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING EXTENSION  
OF WILDFIRE DISASTER DECLARATION FOR COKE COUNTY**

Commissioner Chisholm made a motion to approve the Wildfire Disaster Declaration for Coke County until August 25<sup>th</sup>, 2025. Commissioner Waggoner seconded the motion. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING ACCEPTING  
RESIGNATIONS, TERMINATIONS, TRANSFERS, NEW HIRES, ETC.**

Commissioner Waggoner made a motion to accept the hiring of Louis Samaniego Sr. Commissioner Chisholm seconded the motion. Motion carried.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING BUDGET  
AMENDMENTS AND LINE-ITEM ADJUSTMENTS**

Commissioner Chisholm made a motion to accept the budget amendments and line-item adjustments as presented. Commissioner Waggoner seconded the motion. Motion carried. See attachment.

**REPORTS**

Commissioner Chisholm reported that the Bronte Recreation Hall renovation is complete. They will be updating the landscaping soon. He also reported that he received a call from the Little League Board about starting a new league for 14 and under.

Commissioner Robertson reported that the pool at Robert Lee Park is now closed due to lack of lifeguards. Commissioner Chisholm added that the Bronte pool will remain open through Labor Day.

Commissioner Waggoner reported they are finishing up the work on Mountain Road by the end of August. She reported that they have been using material from the bar ditches and requested the purchase of more material. There was discussion with the Court about the material bill and possibly extending the contract for material with only the fuel mileage as a small increase in price.

Judge Spain asked Commissioner Waggoner to follow up with FEMA on the RFP application to include repair work to Green Mountain Road and Mountain Road.

Judge Spain reported that he will be having a Jury Trial on Wednesday, August 20<sup>th</sup>, 2025.

Judge Spain also reminded the Court that effective September 1<sup>st</sup>, 2025 there will be a 3-day notification period for adding items to the Court Agendas.

There was a short discussion about a wi-fi issue on the Courthouse Public wi-fi.

Judge Spain adjourned the meeting at 9:59 A.M.

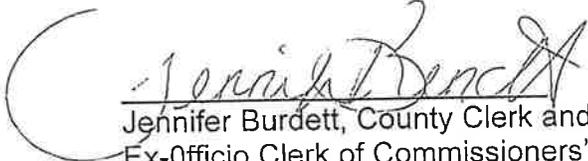
#### **BUDGET WORKSHOP**

The Public Budget Hearing is scheduled for August 25<sup>th</sup>, 2025 at 9:00am. Commissioner Chisholm commented that the Bronte Park needed a budget. The tax rate was discussed noting an approximate \$18,000 decrease in the total tax levy. The TAC liability insurance increased by \$36,000 due to adding the Sheriff's office new building and other normal increases.

As per HB 2931, Section 4:

**I, Jennifer Burdett, County Clerk of Coke County, Texas do hereby attest that this is an accurate accounting of the proceedings of the Commissioners' Court Meeting that met in Regular Session on August 11th, 2025.**

**I hereby set my hand and seal to this record August 25th, 2025.**

  
Jennifer Burdett, County Clerk and  
Ex-Officio Clerk of Commissioners' Court



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Hal Spain, County Judge